

Boone County Board of Commissioners Minutes
January 19, 2021
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Donald Lawson, Jeff Wolfe, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Tom Santelli opened the meeting at 9:28 am.

Approval of Minutes for December 14, 2020 Special Meeting:

Commissioner Lawson made a motion to approve the minutes presented at today's meeting. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. Performance Bond for Edmonds Creek North at Anson Section 3 for Erosion Control in the amount of \$44,294.81 for acceptance.

Commissioner Wolfe made a motion to approve the acceptance of the Performance Bond for Edmonds Creek North at Anson Section 3 for Erosion Control. Commissioner Lawson seconded the motion. Motion carried 3-0.

2. UMR is extending the initial end date for COVID-19 cost share waiver and other COVID-19 benefit options to the date of service April 20, 2021 due to the public health emergency. The Commissioners have the option to adopt the extension or end any of the benefit options prior to April 20, 2021. They agreed that it would be in the best interest of the County employees to extend the end date.

Commissioner Wolfe made a motion to approve extending the initial end date for COVID-19 cost share waiver and other COVID-19 benefit options to the date of service April 20, 2021 due to the public health emergency. Commissioner Lawson seconded the motion. Motion carried 3-0.

In the Matter of Resolution 2021-04 Renewing a State of Emergency:

Tom Ryan, County Preparedness Coordinator, gave an update on COVID-19 cases in Boone County. The county is in Red Status as of last week based on the state's Weekly Two-Metric Score. The vaccine clinic has been running smoothly other than signage. Max Mendenhall and Nick Parr have set out cones and signage to help direct people where to go. First responders and anyone of the age 70 or older are eligible for the vaccine. Last week they had a goal of 500 vaccines in arms, and the health department exceeded that amount. The goal for this week is 1100 vaccines. Also, the health department is working with the Unified Command and Commissioners on establishing another vaccine clinic station within Boone County. Tom Ryan recommends extending the State of Emergency. County Attorney Bob Clutter presented Resolution 2021-04 Renewing a State of Emergency and read it aloud in pertinent parts pursuant to Indiana State Law.

Commissioner Wolfe made a motion to approve Resolution 2021-04 Renewing a State of Emergency. Commissioner Lawson seconded the motion. Motion carried 3-0.

In the Matter of Boone Economic Development Corporation 2021 Contract:

Molly Whitehead, Executive Director of Boone Economic Development Corporation (EDC), presented the annual contract for the professional community and economic development services from January 1, 2021 to December 31, 2021, in the amount of \$130,000. Even though many experienced challenges during the year 2020 due to the pandemic, Molly believes it was one of our most successful economic development years. Boone EDC closed ten deals with companies bring in an estimate of \$235,000,000 in capital investment last year. They anticipate conservatively over \$17,000,000 tax impact to the county over the next ten years. On a workforce development front, they have changed the job fairs from in-person to virtual via Zoom. They are seeing much more success in attendance, engagement, and people getting hired after the change to virtual job fairs. Boone EDC appreciates the County's support and continued partnership.

Commissioner Lawson made a motion to approve the Boone EDC contract for the professional community and economic development services. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Indiana Department of Transportation Bridge Inspection Contract:

County Attorney Bob Clutter presented the Indiana Department of Transportation (INDOT) Bridge Inspections Contract. Federal Highway Administration (FHWA) has approved the County-wide Bridge Inspection and Inventory Program for Cycle Years 2021- 2024 which provides for the inspection of all bridges owned and/or maintained by the County. The maximum federal share of eligible cost is \$444,412.00, equal to 80% of eligible Project costs for reimbursement.

Commissioner Wolfe made a motion to approve Indiana Department of Transportation (INDOT) Bridge Inspections Contract. Commissioner Lawson seconded the motion. Motion carried 3-0.

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. APC – Rachel Cardis
- b. Facilities / Capital Investments – Max Mendenhall
- c. Health Department – Lisa Younts / Abby Messenger
- d. Highway Department – Nick Parr
- e. Human Resources – Megan Smith
- f. IT Support – GUTS
- g. Other Elected Officials

Max Mendenhall, Director of Capital Investments/Facilities presented the following items:

1. Perfection Group proposal in the amount of \$104,545 to replace the boilers and roof unit at the Boone County Annex Building. Commissioner Santelli asked what is the age of the boilers? Max replied that they are 21 years old – installed when the building was remodeled. County Attorney Bob Clutter had a few minor revisions to the agreement and would recommend approval if the revisions are accepted.

Commissioner Lawson made a motion to approve the Perfection Group proposal to replace the boilers subject to County Attorney's revisions being accepted. Commissioner Wolfe seconded the motion. Motion carried 3-0.

2. Comfort Systems USA proposal in the amount of \$90,866 to replace four air handler units at the Boone County Jail Building. Bob Clutter had a few minor revisions to the agreement and would recommend approval if the revisions are accepted.

Commissioner Wolfe made a motion to approve Comfort Systems USA proposal to replace four air handler units at the Boone County Jail Building subject to County Attorney's revisions being accepted. Commissioner Lawson seconded the motion. Motion carried 3-0

3. Two quotes from Gravel Conveyors, Inc (GCI) in the amount of \$49,297.88 each, totaling \$98,595.76, for the install of Tandem Axle Dump Bed.

Commissioner Lawson made a motion to approve the Gravel Conveyors, Inc. quotes for the Tandem Axle Dump Bed. Commissioner Wolfe seconded the motion. Motion carried 3-0

Nick Parr, Director of Highway Department presented the following items:

1. Construction in right of way permit (#202110001) for Centerpoint (Vectren) at 375 N west of State Road 39 for tap pit-replacing gas main. The Boone County Highway Department recommends tabling this permit after looking at the County's small structure replacement projects near this area that are in the stages of development. They have contacted Vectren requesting them to make changes to their plans to accommodate the replacement of the small structure project. Nick also reported that Vectren has not responded to the recent letter mailed to them regarding the violations of the County's Ordinance.

Commissioner Wolfe made a motion to table the construction in right of way permit (#202110001) for Centerpoint (Vectren). Commissioner Lawson seconded the motion. Motion carried 3-0

2. Construction in right of way permit (#202110002) for Boone REMC at Witt Road from CR 300 N to Sunbrook Villas on CR 250 N to upgrade existing lines. There is a \$10,000 blanket bond on file. The Boone County Highway Department recommends approval.

Commissioner Wolfe made a motion to approve the construction in right of way permit (#202110002) for Boone REMC. Commissioner Lawson seconded the motion. Motion carried 3-0

3. Construction in right of way permit (#202110003) and road closure permit (#202130001) for the Surveyor's Office at CR 350 E between Elizaville Road and State Road 47 to replace the legal tile drain. The Boone County Highway Department recommends approval.

Commissioner Lawson made a motion to approve both permits submitted for the Surveyor's Office. Commissioner Wolfe seconded the motion. Motion carried 3-0

4. Central Paving Inc. contract to assist Boone County Highway Department with the cold mix asphalt to make Pug Mix. It is expected the work will require approximately two weeks to be completed. The work will be billed at the rate of \$0.46 per gallon of liquid asphalt used and a total fee not to exceed \$58,000. Central Paving Inc. has provided these services in the past.

Commissioner Lawson made a motion to approve the Central Paving Inc. cold mix asphalt contract to make Pug Mix. Commissioner Wolfe seconded the motion. Motion carried 3-0

5. The Indiana Department of Transportation (INDOT) 2021 Community Crossing Application for Call #1 Various Projects. The local funds for these projects will be paid through the 2020 bond.

2021 Communit Crossings Grant Application			
Project	Total Project Cost	Community Crossings Funds Requested	Local Funds Committed
Boone County Bridge #174	\$749,270.00	\$374,635.00	\$374,635.00
Boone County Bridge #175	\$829,251.00	\$414,625.50	\$414,625.50
Totals	\$1,578,521.00	\$789,260.50	\$789,260.50

Commissioner Wolfe made a motion to approve the Indiana Department of Transportation (INDOT) 2021 Community Crossing Application for Call #1 for Various Projects. Commissioner Lawson seconded the motion. Motion carried 3-0

6. Memorandum of Understanding (MOU) with the City of Lebanon that the City is in support of the County's project to construct a roundabout at the intersection if County Road 100 South and County Road 400 East. The County has submitted to the Indiana Department of Transpiration (INDOT) for Highway Safety Improvement Program (HSIP) federal aid funding for the Engineering, Right-of-Way Acquisition, Construction Costs, and Construction Engineering associated with the roundabout project. The City is agreeing in the MOU to reimburse the County for the local fund requirements.

Commissioner Wolfe made a motion to approve the Memorandum of Understanding (MOU) with the City of Lebanon for the roundabout at the intersection if County Road 100 South and County Road 400 East project. Commissioner Lawson seconded the motion. Motion carried 3-0

Megan Smith, Director of Human Resources presented the following items:

1. Appendix G of the Employee Handbook reflects the updated dates from Ordinance 2021-01 adopted by the Commissioners. Megan requested clarification from the Commissioners whether they intended to give those that may have run out of emergency sick leave an additional ten days or to carry over employees' unused emergency sick leave from the calendar year 2020 without granting additional time for COVID. Commissioner Wolfe commented that it is an extension of the unused emergency sick leave with the review of individual cases.
2. OSHA training available online for County employees.
3. The request to schedule quarterly Workman's Comp Meetings with IPEP and departments.

In the Matter of Document Signing:

1. Affidavit for payment to Butler Fairman & Seufert in the amount of \$450 for the courthouse south walk entrance inspection.

Commissioner Wolfe made a motion to approve the affidavit for payment to Butler Fairman & Seufert. Commissioner Lawson seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting

See **(Appendix #2)**

Commissioner Lawson made a motion to approve claims as submitted.

Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

The Commissioners announced that they will have a special meeting on Monday, January 25th at 9am to consider renewing the State of Emergency.

With no further business, Commissioner Lawson made a motion to adjourn at 10:16 am.

Commissioner Wolfe seconded the motion. Motion carried 3-0.